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paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 207 Publisher: Shanghai Popular Science Press Pub. Date :2008-02. This book is novice from zero learning series one. The main contents include: basic computer knowledge and operation. fingering the keyboard entry. recognizing Wubi input method. Wubi input method based on five-stroke Chinese character input. the input simple code and phrases defined in the Private coinage function and enter special characters. enter the code weight code and fault tolerance. the use of universal key. use Wubi typing practice software. word use of word processing software. This book uses the environmental approach. complementary with the knowledge. new layout. beautiful and practical. full graphic. quick start. two-color printing. easy to read. the book plate combination of interactive teaching and learning; language easy to understand. practical. workable higher learning easy one. Book for computer beginners. especially for readers engaged in clerical work. Contents: Chapter 1 starts with the 1.1 computer operating Zero Turn off the computer to start the computer 1.1.2 1.1.1 1.2 Turn off the computer recognized the mouse using the mouse 1.2.1 1.2.2 1.2.3 the basic operation of the mouse cursor in several states 1.3 windowsxp 1.3.2 Operation 1.3.1 window to open the window to maximize. minimize and restore windows windows mobile 1.3.3 1.3.4 1.3.5 to change the size of the window switch window 1.4 windowsxp menu operation 1.4.1 1.4.2 use the shortcut to use the Window menu Menu 1.5 windowsxp file operations Four Satisfaction guaranteed, or money back.



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